



**Dear EPF Member,**

**Thank you for taking the time to fill out our survey. It aims at ensuring the best possible communication between EPF and your organisation, to maximise the value we can provide to you, your members, and the European patient community. It will ensure that we can contact the right person for the relevant reason, guaranteeing that the EPF team can be there for its members in all circumstances.**

**With the following questions, we seek to gain better understanding of your organisation, members, and staff. We also enquire about different ways to contact you, depending on the targeted communications which the EPF Secretariat would engage in.**

**Please note that all information and contact details you provide us with, will be treated as strictly confidential.**

**As always, thank you for your support and collaboration,**

**The EPF Secretariat**

## Contacts

\* 1. Please enter your full name

\* 2. Please enter your email address

\* 3. Please enter the EPF Member organisation you represent

\* 4. Are you the main Point of Contact for EPF within your organisation?

Yes

No

If No, please enter the name and email address of your organisation's Main Point of Contact

\* 5. Are you the **only** Point of Contact within your organisation, to be contacted, regardless the content of the communication from EPF? Meaning that EPF will send you all information regarding communications, projects, policy/advocacy and administration and finance.

Yes

No

Communication Contacts (responsible for website, newsletters, speaking opportunities, social media)

\* 6. Do you have a separate Point of Contact responsible for Communications?

Yes

No, I am the one responsible



\* 7. What is the name of your Communications point(s) of contact (if more than one, please enter all names)?

\* 8. What is the email address of your Communications point(s) of contact?

9. What is the phone number of your Communications point(s) of contact?

10. Please enter all social media addresses on which your organisation is active (Facebook page, Twitter, Instagram, LinkedIn, etc).

## Policy contacts

\* 11. Do you have a separate Point of Contact responsible for Policy issues?

- Yes
- No, I am the one responsible



\* 12. What is the name of your Policy point(s) of contact (if there are different contacts for different policy areas, please enter all names)

\* 13. What is the email address of your Policy point(s) of contact?

14. What is the phone number of your Policy point(s) of contact?

**Administrative contacts (including finance, budgeting and fees)**

\* 15. Do you have a separate Point of Contact responsible for Administration and Finance?

Yes

No, I am the one responsible



\* 16. What is the name of your Admin point(s) of contact (if more than one, please enter all names)

\* 17. What is the email address of your Admin point(s) of contact?

18. What is the phone number of your Admin point(s) of contact?



## Projects

\* 19. Does your organisation have a separate point of contact regarding potential project involvements?

Yes

No, I am the one responsible



\* 20. What is the name of your Projects point(s) of contact (if more than one, please enter all names)

\* 21. What is the email address of your Projects point(s) of contact?

22. What is the phone number of your Projects point(s) of contact?

## Youth representative

\* 23. Does your organisation have separate Youth Representative Point of Contact?

Yes

No



\* 24. What is the name of your Youth Representative point(s) of contact (if more than one, please enter all names)

\* 25. What is the email address of your Youth Representative point(s) of contact?

26. What is the phone number of your Youth Representative point(s) of contact?

## All other contacts

\* 27. Does your organisation have a separate department / point of contact for any other important activities, for which we have not asked you?

Yes

No



\* 28. What is the name of this department / name and job title of that employee?

\* 29. What is the email address?

30. What is the phone number?

## Membership and Staff

\* 31. How many members does your organisation have (please indicate if there are different types of membership within your organisation)?

\* 32. How many staff members work for your organisation?

\* 33. Do you have volunteers engaged in your organisation?

Yes

No

If yes, how many?

\* 34. Do you have a youth group within your organisation?

Yes

No

If Yes, could you please point us out to the webpage or send us any information on it?

## Final remarks

\* 35. Is there any further information that you believe is important for EPF to know, in order to be most efficiently communicating with your organisation and patient community?

Yes

No

If Yes, please enter information here:

\* 36. Do you agree on being contacted if further clarifications are needed regarding this survey?

Yes

No

Thank you for participating in our survey! Your thoughtful input is much appreciated and it leads to the improvement of our engagement with you and your patients.

If you have any questions or concerns regarding the survey or your answers, please contact your EPF Membership and Governance Officer, Desislava Ekzarova, at [desislava.ekzarova@eu-patient.eu](mailto:desislava.ekzarova@eu-patient.eu)