

Annex 1 - Tender Submission Form

CALL FOR TENDER: CONSULTANT SERVICES – PUBLIC AFFAIRS EU ELECTIONS

Please fill in the form in English and leave the irrelevant parts blank. One signed original of this form must be submitted.

1. Information on the tenderer

The tender is submitted by

Name of the tenderer¹	
Address	
City	
Postcode	
Country	
Website	
E-mail	

The contact person for this tender is:

Name	
Position/function	
Office address	
Telephone	
E-mail	

¹ Please indicate the official name of the company/organisation/institution etc.

Only if the tenderer is a natural person indicate his/her name: in this case the information for 'contact person' and for the 'person authorised to represent the tenderer and to sign the contract' must be left blank.

2. Description of offer

YOUR PROFILE

Please describe how you fulfil the profile specification described in the call for tender (your knowledge, skills, and experience in respect to the tasks to be performed)

TECHNICAL PART

Please describe the methodology you intend to use to fulfill the task:

FINANCIAL PART

Please specify your financial offer for implementing this task

Person	Daily rate (including VAT if applicable)	Number of days	Total cost	Description of role
TOTAL				