

## Summer Training Course for Young Patient Advocates – Leadership Programme 2019

# Annex I: Tender Submission Form

Please fill in the form in English and leave the irrelevant parts blank. Then send it to EPF Project Officer Lyudmil Ninov [lyudmil.ninov@eu-patient.eu](mailto:lyudmil.ninov@eu-patient.eu) and Valentina Strammiello, EPF Senior Programme Manager at [valentina.strammiello@eu-patient.eu](mailto:valentina.strammiello@eu-patient.eu) by **24<sup>th</sup> February 2019 (23:59 CET)** together with a CV of all the people involved in implementing the action.

### 1. Information on the tenderer

The tender is submitted by

Name of the tenderer <sup>1</sup>	
Address	
City	
Postcode	
Country	
Website	
E-mail	

<sup>1</sup> Please indicate the official name of the company/organisation/institution etc.  
Only if the tenderer is a natural person indicate his/her name: in this case the information for 'contact person' and for the 'person authorised to represent the tenderer and to sign the contract' must be left blank.

The contact person for this tender is:

<b>Name</b>	
<b>Position/function</b>	
<b>Office address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>E-mail</b>	

The person authorized to represent the tenderer and to sign the contract is:

<b>Name</b>	
<b>Position/function</b>	
<b>Office address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>E-mail</b>	

## 2. Technical Part

As mentioned in the call for tender participation is open on equal terms to all natural and legal persons who meet the following four criteria:

<b>Qualitative Award Criteria (100 points)</b>		
<b>Qualitative criterion 1:</b>	<b>Relevance of the training experience and expertise of the proposed team to the Youth, Leadership &amp; Patient Advocacy contexts, including their assigned roles</b>	<b>25 points</b>
<b>Qualitative criterion 2:</b>	<b>Understanding of the nature and purpose of this service in terms of young patient advocacy in the current EU healthcare framework, patient advocacy, transparency and ethics</b>	<b>25 points</b>
<b>Qualitative criterion 3:</b>	<b>Relevance, feasibility and quality of the detailed methodology proposed, including the work plan</b>	<b>25 points</b>

Criterion 4:	Financial offer – price	25 points
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Please describe how you fulfil the requirements set out above:

**1 - Relevance of the training experience and expertise of the proposed team to the Youth, Leadership & Patient Advocacy contexts, including their assigned roles.**

**2 - Understanding of the nature and purpose of this service in terms of young patient advocacy in the current EU healthcare framework, patient advocacy, transparency and ethics.**

**3 - Relevance, feasibility and quality of the detailed methodology proposed, including the work plan.**

### 3. Financial part

Please provide details regarding your financial offer (which will be scored as a part of the 4<sup>th</sup> award criterion):

#### 1. Personnel costs

Name of the trainer	Daily rate in Euros	N of days	Total in Euros (specify if VAT inclusive)
Person 1			
Person 2			
Person 3			

#### 2. Other costs involved in implementing the task: Please specify below